

5 FEB 1982

MEMORANDUM FOR: Director of Logistics

FROM:

[redacted]
Chief, Building Planning Staff, OL

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SUBJECT: A&E Selection Procedures

1. The attached procedure for Architectural & Engineering (A&E) selection updates the draft paper which was distributed to concerned OL Divisions last month. Except for the Procurement Division request to forego the public announcement of proposed A&E selection in Commerce Business Daily, reviewing comments by the Divisions have been incorporated into the final study.

2. Following discussion with the Deputy Director of Logistics (DD/L), we are recommending that the Director of Logistics serve as the Contracting Officer and direct the activities of the Evaluation Board and the Negotiation Board. The study also recommends that [redacted] DD/L, serve as Chairman of the Evaluation Board and that [redacted] Deputy Director of Procurement Division, serve as Chairman of the Negotiation Board.


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3. Publication of the Commerce Business Daily announcement is anticipated the week of 8 February 1982, which will result in initial screening by the Evaluation Board by mid-March.

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4. Your approval of the recommended procedure is requested.


Chief, Building Planning Staff, OL

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APPROVED:



16 FEB 1982

Director of Logistics *

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*With the caveats: (1) that the Director of Logistics be designated as the source selection authority; (2) that a DDS&T representative be appointed to the A-E Evaluation Board; and (3) that the Chief, Procurement Division, be designated as the Contracting Officer.